

# NOTICE OF MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT

**THERE WILL BE A MEETING OF THE ECTOR COUNTY COMMISSIONERS COURT ON TUESDAY, FEBRUARY 26, 2019 AT 10:00 A.M., IN THE COMMISSIONERS COURTROOM, ECTOR COUNTY ADMINISTRATION BUILDING ANNEX, ROOM 120, 1010 EAST 8TH STREET, ODESSA, TEXAS TO CONSIDER AND TAKE ACTION ON THE FOLLOWING AGENDA:**

## **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To consider, discuss, approve, and take any necessary action regarding the District Clerk hosting a Passport Fair on Saturday, March 30, 2019, from 9:00 a.m. to 1:00 p.m., within the Ector County Courthouse.  
Clarissa Webster – District Clerk
2. To consider, discuss, approve, and take any necessary action to increase the fee charged for the District Clerk's passport photo services.  
Clarissa Webster – District Clerk
3. To consider, discuss, approve, and take any necessary action regarding authorizing the payment of 5 hours of overtime hours for each Deputy Clerk who will work the Passport Fair on March 30, 2019.  
Clarissa Webster – District Clerk
4. To consider, discuss, and take any necessary action to authorize the acceptance of insurance proceeds from Travelers – St. Paul and Marine in the amount of \$3,417.50 per Total Loss Declaration by Travelers of unit #952 Sheriff's Office Vehicle: 2011 Chevrolet Impala LS (Fleet), VIN #: 2G1WD5EM9B1211530 and authorize the County Judge to sign.  
Sam Brijalba – Human Resources
5. To consider, discuss, and take any necessary action regarding guidance on the Non-Citizen Report form the Secretary of State Advisory 2019-02 and authorize the County Judge to sign.  
Lisa Sertuche – Elections Office
6. To consider, discuss, approve, reject and take any necessary action regarding a request from the Plains All American Pipeline to close a section of W. Hillmont Road (Limits: from Sprague Road to Mary Francis Avenue) for subsurface contamination delineation due to previously punctured pipeline at the location and authorize the County Judge to sign.  
Evans Kessey – Highways & Streets
7. To consider, discuss, and take any necessary action regarding replacement of the existing door entry system for the Sheriff Offices and Jail Administration Offices with new door entry system.  
Charles Pierce – Building Maintenance
8. To consider, discuss, and take any necessary action to instruct the Human Resources Director on what action to take with regard to the vacancy created by the retirement of the Tax Assessor-Collector, effective February 28, 2019.  
Pat Patton – Human Resources

## **AWARDS OF BIDS/PROPOSALS**

9. To consider, discuss, approve, reject and take any necessary action on the following proposal specification: Coliseum – Horse Stall Barn and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
10. To consider, discuss, award, reject and take any necessary action regarding the following bids: a.) Liquid Asphalt Emulsions; b.) Asphalt Patching Material; c.) Graded Base Material; d.) Seal Coat Aggregate; and e.) Water, and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
11. To consider, discuss, approve, reject and take any necessary action regarding the LEC Jail Additions Project with Public Power Pool for the electric rates at this facility and authorize the County Judge to sign.  
Kenneth Lind – Purchasing
12. To consider, discuss, award, reject and take any necessary action regarding the purchase of a Truck -- 2019 Ford F-150 Crew Cab 4x2 SWB; approve a budget amendment for an amount of \$27,356 from Sheriff's Office, Donated Revenues, 051-4171 to Equipment Services Fund, Motor Vehicle Equipment, 051-770-5505 and authorize the County Judge to sign.  
Kenneth Lind – Purchasing  
Mike Griffis – Sheriff

## **CONTRACTS/AGREEMENTS/GRANTS**

13. To consider, discuss, approve, reject or take any necessary action regarding an agreement with Tyler Technologies, to approve a budget amendment to General Fund, County Treasurer, Office Supplies, 001-270-5171 from Unreserved Fund Balance, 001-3310 in the amount of \$1,250 and authorize the County Judge to sign.  
Cleopatra Callaway – County Treasurer
14. To consider, discuss, and take any necessary action to approve a resolution for proposed grant to provide Swat Van and authorize the County Judge to sign.  
Mike Griffis – Sheriff

## **PERSONNEL REQUESTS**

15. To consider, discuss, and take any necessary action regarding a request to hire a previous employee who left as a Telecommunicator Step 6 and rehire back as a Telecommunicator at a Step 3.  
Mike Griffis – Sheriff

## **POLICIES/PROCEDURES**

16. To consider, discuss, and take any necessary action to clarify the revision to the retired employee definition for eligibility to qualify for health and dental benefits under the Ector County Employee Health Benefit Plan, effective January 1, 2019.  
Pat Patton – Human Resources

## **PUBLIC WORKS**

17. To consider, discuss, and take any necessary action on a Replat of a Portion of Lot 4, Block 5, Youngville Subdivision a Subdivision of Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
18. To consider, discuss, and take any necessary action on Gardendale Terrace, Third Filing being 73.84 Acres out of Section 10, Block 41, T-1-S, T&P RR. Co. Survey, Ector County, Texas and authorize the County Judge to sign.  
David Peck – Project Manager
19. To consider, discuss, and take any necessary action on using funds from Airport Capital Improvement Fund 046-870-5509 to remove existing fence and relocate the fence at the Schlemeyer Field.  
David Peck – Projects Manager

## **CONSENT AGENDA**

20. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:
  - a. To consider, discuss, approve, and take any necessary action regarding a proposed line item transfer to FMLR Fund, Engineering Department, Department Furniture and Equipment, 002-820-5199, in the amount of \$4,000 from FMLR Fund, Engineering Department, Special Departmental Equipment, 002-830-5507 in the amount of \$4000.  
Evans Kessey – Engineering
  - b. To consider, discuss, approve, and take any necessary action regarding a proposed line item transfer to FMLR Fund, Traffic Operations Department, Special Departmental Equipment, 002-830-5507 in the amount of \$16,500 from FMLR Fund, Traffic Operations Department, Sign Materials & Supplies, 002-830-5245 for the acquisition of Sign Printing Equipment.  
Evans Kessey – Traffic Operations
  - c. To consider, discuss, approve, and take any necessary action regarding a proposed line item transfer to FMLR Fund, Engineering Department, Educational Travel, 002-820-5161 in the amount of \$3,000 from Road Department, Safety Training & Supplies, 002-810-5401 in the amount of \$1,000 and Educational Travel, 002-810-5161 in the amount of \$1,000 and from Traffic Operations Department, Educational Travel, 002-830-5161 in the amount of \$1,000.  
Evans Kessey – Highways & Streets

## **BUDGET/FINANCIAL**

21. To consider, discuss, and take any necessary action regarding a budget amendment to Coliseum Fund, Building Materials 41-860-5241 from Unreserved Fund Balance 41-3310 in the amount of \$23,000 for a HVAC locker room renovation and authorize the County Judge to sign.  
Aaron Martin – Coliseum
22. To consider, discuss, approve, and take any necessary action regarding a budget amendment from Unreserved Fund Balance, 001-3310 in the amount of \$37,018 to Non Departmental Other, Retirement, 001-950-5123 and authorize the County Judge to sign.  
Patricia Patton – Human Resources

23. To consider, discuss, and take any necessary action regarding a budget amendment to General Fund, Non Departmental Other, Professional Services, 001-950-5307 from Unreserved Fund Balance, 001-3310 in the amount of \$262,912.  
David R. Austin – County Auditor
24. To consider, discuss, and take any necessary action regarding a budget amendment to Airport Capital Improvement Fund, Grantee Contribution, 046-870-5398 from Unreserved Fund Balance, 046-3310 in the amount of \$90,380.  
David R. Austin – County Auditor
25. To consider, discuss, and take any necessary action regarding Stifel Financial Corporation as an investment broker for County investments.  
David R. Austin – County Auditor
26. To review, consider, discuss, approve, and take any necessary action regarding the Accounts Payable Fund Requirements Report for February 26, 2019, to review County financial statements and reports, and to authorize the County Judge to sign all documents associated with this agenda item.  
David R. Austin – County Auditor

#### **EXECUTIVE SESSION**

27. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.  
Debi Hays – County Judge
28. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.  
Debi Hays – County Judge
29. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.  
Debi Hays – County Judge

**If necessary following any closed or executive meeting, the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

**If, during the course of the meeting covered by this notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

  
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**DEBI HAYS, ECTOR COUNTY JUDGE**

POSTED: 2:32 A.M. / (P.M.)

FEBRUARY 22, 2019

ATTEST:

Jennifer Martin  
JENNIFER MARTIN, COUNTY CLERK

*The Ector County Commissioners Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners Assistant at 432-498-4000 or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.*